

# Town of Campobello

## Sign Permit Application

Temporary \_\_\_\_\_ Permanent \_\_\_\_\_

Location Address \_\_\_\_\_ Zoning Classification \_\_\_\_\_

Name of Business \_\_\_\_\_

Owner of Business \_\_\_\_\_ Telephone Number \_\_\_\_\_

Sign Contractor \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

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Type of Sign(s)	Length	Height	Total Square Footage	Distance from Ground	Lighted
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Height of Building (PBW) \_\_\_\_\_ Length of building or lease space (PBW) \_\_\_\_\_

Existing Signs Yes \_\_\_\_\_ No \_\_\_\_\_ Square footage \_\_\_\_\_

I hereby certify that the above information is correct and true. \_\_\_\_\_  
Contractor, Owner or Agent

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**Applicant will complete all of the above. A detailed drawing showing the dimensions and location of the proposed sign shall accompany this application.**

Cost of Signage: \$ \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Approval \_\_\_\_\_ Date \_\_\_\_\_

If denied, reason for denial: \_\_\_\_\_

#### **4-2.8 Administration and Enforcement**

- (A) **Permits:** No signs (except for those listed in section 4-2.3), may be erected, altered, moved, or repaired within the Town of Campobello until a sign permit has been issued by the Zoning Administrator, and building permit issued by the Building Official, as certification that the requirements of the Ordinance have been satisfied and that all fees have been paid. The Zoning Administrator may order the removal of any sign which, after a permit has been obtained, is not constructed in accordance with this Ordinance.
- (B) **Application Requirements:** Any sign permit applicant shall provide at a minimum, the following information to the Town:
- (1) A site plan, showing the specific location of the existing and/or proposed sign(s) on the applicable site, relative to the property line(s) and right(s)-of-way.
  - (2) A photograph or drawing depicting the existing and/or proposed sign(s);
  - (3) The number of existing and/or proposed sign faces;
  - (4) The dimensions of the existing and/or proposed sign(s) including the height and square footage per sign face;
  - (5) The designated Primary and Secondary Building Walls (PBW & SBW), as well as the dimensions and area of each;
  - (6) The total cost of the existing and/or proposed sign(s), including, the installation cost;
  - (7) Sign material, lighting, and color;

Any violation of the Zoning Ordinance is a misdemeanor by law.